



**Consulate General of India
Hambantota**

Recruitment Notice No. 02/2017 dated 08.02.2017

The Consulate General of India in Hambantota proposes to fill **one (01)** vacancy for the post of **Receptionist cum Clerk** and **one (01)** vacancy for the post of **Cultural Clerk Cum Typist**. Applications are invited from interested candidates fulfilling the following criteria:

Essential Eligibility:

- Passed Advance Level Exam
- Good English Language Skills (writing & spoken)
- Knowledge of operating computer
- Work experience (preferably in some international organization)

Desirable:

- Knowledge of Hindi

Note:

- **The applicants need to send separate applications for each Post.**

The person will have to perform miscellaneous work at office as well as outside the office. Additionally, he/she will also contribute in the functioning of the Consulate and perform the duties assigned to him/her from time to time. Interested applicants may send in their resume with photograph at the following address **latest by 10.03.2017.**

**Head of Chancery
Consulate General of India, Hambantota
No. 107B, New Road Hambantota
E-mail: hoc.hambantota@mea.gov.in**